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JAN 09 2012

Kathy Bienenstein, Chair  
Nevada Site Specific Advisory Board  
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RESPONSE TO NEVADA SITE SPECIFIC ADVISORY BOARD'S (NSSAB) LIAISON POSITION RECOMMENDATION

I have received your letter dated December 7, 2011, regarding liaisons on the NSSAB, and I will begin working on responses to all of your recommendations immediately. Below are a list of the recommendations and the response activities for each.

*Recommendation:* The U.S. Department of Energy (DOE) should consider creating liaison positions for the following counties: Esmeralda, Lincoln, Elko, White Pine, and Inyo (CA).

*Response:* The Nevada Site Office (NSO) will offer a liaison position on the NSSAB to the requested counties.

*Recommendation:* DOE should explore funding options for a potential Native American tribal liaison.

*Response:* The NSO is currently evaluating the path forward for this recommendation and the NSSAB can anticipate a response by January 31.

*Recommendation:* Expand the liaison responsibility description in the NSSAB Standard Operating Procedures to include a short verbal report at each Full Board meeting and, if the liaison is unable to attend, a written report will be submitted to the NSSAB Administrator via e-mail at least two days prior to the meeting date.

*Response:* The NSO will amend Section V.B (Liaison Commitments) to include these expanded communication commitments.

*Recommendation:* DOE send annual letters at the beginning of the fiscal year to all organizations with unfilled/non-participating liaison positions to determine status.

*Response:* The NSO will complete this recommendation.

*Recommendation:* DOE send a letter to the U.S. National Park Service to determine if there is continued interest in holding a liaison position and commitment to liaison responsibilities.

*Response:* The NSO has completed this recommendation.

  
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