

DRAFT MINUTES

Environmental Management Public Information Review Effort (EMPIRE) Ad Hoc Committee



Date: December 13, 2006

Chair: Jan Spinato

Vice Chair: Walt Wegst (not present)

Members: Vernell McNeal, Bob Gatliff, Paul Adras, and Stacy Standley

Department of Energy: Kelly Snyder, DDFO

Support Staff: DeAnn Divers, Stoller-Navarro Joint Venture

The Environmental Management Public Involvement Fact Sheet was reviewed with suggested changes to include:

- changing the document from 1st person to 2nd person
- listing locations where the information is available
- stating that the CAB meetings are open to the public and the meeting date
- change "Rotating Displays" to "Community Displays"
- list physical address for the libraries
- list email, phone number, and mailing address for more information
- change cover tagline to be consistent with other publications

Suggestions to the Federal Facility Agreement and Consent Order Fact Sheet include:

- remove the duplicate heading in the paragraph header
- title should be on the same line
- remove the map and replace it with a map of NTS & NTTR and remove CNTA & Shoal

Jan Spinato will prepare a draft transmittal letter to the DOE/NNSA EM stating its concerns to accompany written suggestions regarding the Environmental Management Public Involvement and Federal Facility Agreement and Consent Order fact sheets, for circulation to the committee for comment.

The next meeting was scheduled for 5 p.m. February 14, 2007.